



**PURCHASE ORDER**  
**DSWD MIMAROPA Region**  
 Entity Name

Supplier : <b>JAEGO GENERAL MERCHANDISE</b>	P.O. No. : <b>2022-05-0430</b>
Address : <b>San Miquel, Boac, Marinduque</b>	Date : <b>May 23, 2022</b>
TIN :	Mode of Procurement : <b>NP-SVP</b>

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>SWAD Marinduque Office (Capitol Cmpd, Brgy. Bangbangaon, Boac, Marinduque)</b>	Delivery Term : <b>Full Term</b>
Date of Delivery : <b>Seven (7) days upon receipt of approved Purchase Order (P.O)</b>	Payment Term : <b>15-30 days upon final inspection</b>

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	unit	<b>OFFICE CHAIR (Jersey Office Chair JS. 8368 or JS. 555)</b> <b>Specifications:</b> > With adjustable headrest & footrest > Comfort reclining > 360 degrees swivel function > 150kg maximum weight capacity > Five (5) star chrome base	13	3,490.00	45,370.00
2	unit	<b>OFFICE TABLE (Jersey JS. SD02)</b> <b>Specifications:</b> > Five (5) drawers for storage (3 with lock) > One (1) door for storage > 120 x 61 x 76 cm (LWH)	1	3,600.00	3,600.00
3	unit	<b>STEEL FILING CABINET WITH SAFETY VAULT (FC-4DS)</b> <b>Specifications:</b> > Top portion provided with fire resistant compartment > Outer door with lock and duplicate keys > Inner door installed with imported dial combination lock > Lower portion with three (3) ordinary legal size file drawers > Installed with centralized lock with duplicate keys > Handle with label holder, adjustable divider & ball bearing suspension > Color: Wrinkle gray or Wrinkle green > Overall Dimension: 52" H x 19" W x 28" D; Gauge #20	1	12,400.00	12,400.00
4	unit	<b>FOUR (4) DOOR STEEL FILING CABINET</b> <b>Specifications:</b> > High quality cold-rolled steel > The drawers are designed to accommodate (Letter & legal Sizes files) > Drawers glide on hanging imported bearing type channel > With 01-adjustable divider per each drawer > Recessed handles with label holder, 01-cylinder lock and 02-pcs. Keys > Finish: Smooth Plain Enamel > Color: Beige > Overall Dimension: 52" height x 18.5" width x 26" Depth >>>> NOTHING FOLLOWS <<<<<	4	7,600.00	30,400.00
Approved Budget for the Contract: Php114,999.91 PR No.: 2022-05-0521 Purpose: Purchase of Office Equipment for the use of SLP Staff in Marinduque Prepared by: Dave T. Corcoro					91,770.00

**COMMISSION ON AUDIT**  
 RECEIVED BY: *[Signature]*  
 DATE: 05/23/22

(Total Amount in Words)	<b>Ninety-One Thousand Seven Hundred Seventy Pesos Only</b>	<b>91,770.00</b>
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: <div style="text-align: center;">   <b>AGNES S. CU</b>            Signature over Printed Name of Supplier            Date: _____         </div>	Very truly yours, <div style="text-align: center;">   <b>SHEILA S. TAPIA</b>            Officer-in-Charge            Special Order No. <b>1776</b>            Date: _____         </div>
	<b>FERNANDO R. DE VILLA JR., CESO III</b> Signature over Printed Name of Authorized Official <b>Regional Director</b>

Fund Cluster : <b>101</b> Funds Available : <b>₱91,770.00</b> <div style="text-align: center;">   <b>DANILYN T. GALAN</b>            Signature over Printed Name of AO IV/DIC - Head, Accounting Section         </div>	ORS/BURS No. : <u>2022-05-2445</u> Date of the ORS/BURS: <u>5/25/22</u> Amount : <u>₱91,770.00</u>
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Bids and Awards Committee

## NOTICE OF AWARD

May 23, 2022

**MS. AGNES S. GO**  
Proprietor  
JAEGO GENERAL MERCHANDISE  
San Miguel, Boac, Marinduque

Dear Ms. Go:

We are pleased to inform you that the RFQ No. 2022-05-0521 for the "**Purchase of Office Equipment for the use of SLP Staff in Marinduque**" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **Ninety-One Thousand Seven Hundred Seventy Pesos Only (Php 91,770.00)**.

You are therefore required to comply with the Terms and Conditions stated in the PO No. 2022-05-0430 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

**FERNANDO R. DE VILLA JR., CESO III**  
Regional Director  
Head of the Procuring Entity

Conforme:

*Agnes S. Go*  
**AGNES S. GO**  
JAEGO GENERAL MERCHANDISE

*Sheila S. Tapia*  
**SHEILA S. TAPIA**  
Officer-in-Charge  
Special Order No. *186*  
*5 2022*

(Signature over Printed Name of Bidder's Authorized Representative)

**JAEGO GENERAL MERCHANDISE**

Date: \_\_\_\_\_